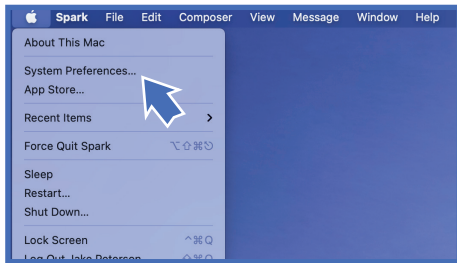


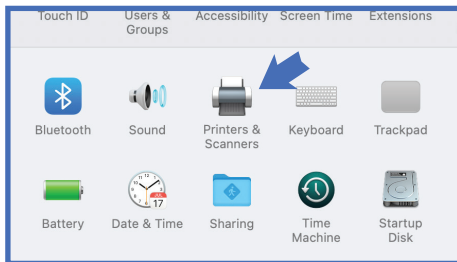
How to Set a Printer as Default: iOS

The MERIT Quick Guides are a series of step-by-step instructions to help you harness the power of technology.



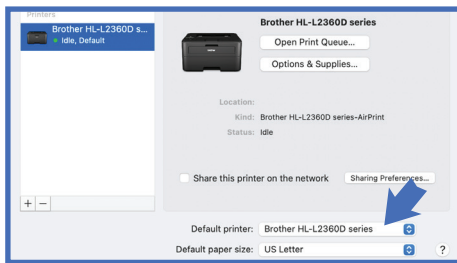
1

Click the Apple in the top-left corner of the screen, then click **SYSTEM PREFERENCES**. **Pro Tip:** if you have System Preferences in your dock, right-click on the icon, then ...



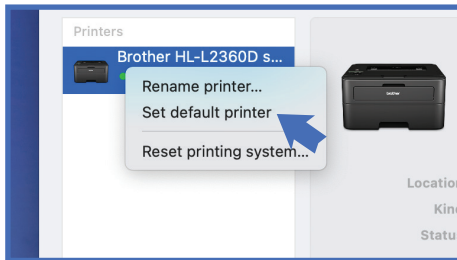
2

Click **PRINTERS & SCANNERS**.



3

Click the menu next to **DEFAULT PRINTER** and choose your printer.



4

Alternatively, you can right-click on the printer and choose **DEFAULT PRINTER**.

About MERIT 2.0

MERIT was founded in 1983 and was re-branded in 2020 as MERIT 2.0. Our Mission Statement is *To educate every worker at every client and provide them the technology to improve.*

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How to Contact MERIT 2.0

SERVICE/REPAIRS/HELPDESK:
service@meritsolutions.net
or call 757-420-5150

www.meritsolutions.net

MARKETING:
marketing@meritsolutions.net
or call 757-420-5150 x7007